



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB# 09222020 CNC Freezer Expansion
DEADLINE September 22, 2020 11:00 AM, Central Time

Shelby County Schools (SCS) is accepting bids for the project listed above, in red. A Pre-Bid Conference will be held at **CNC Freezer Warehouse** at the scheduled time and location listed below. It is highly recommended the contractor's interested in bidding to attend the pre-bid conference. SCS will be practicing "Social-Distancing" for all Pre-Bid meetings and gatherings during this time period in order to promote a safe and healthy working environment for both employees and perspective bidders. Bidders are encouraged to wear appropriate PPE gear during these meetings.

CNC Freezer Warehouse **Friday, August 28, 2020 @ 9:30 AM/CST**
3176 Jackson Avenue, Memphis, TN 38122

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to: William Webb, webbw@scsk12.org and Kim Carpenter carpenterk@scsk12.org by 2:00PM/CST on September 4, 2020. Subject line of email shall read "Questions –IFB #09222020 CNC Freezer Expansion". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, verbal questions will not be answered. Failure to adhere to this requirement may subject the respondent to immediate disqualification. All questions and answers will be posted as an addendum on Procurement's website at the end of the business day on September 11, 2020 by 4:00PM.

IMPORTANT DATES:

Bid Release	August 25, 2020
Pre-Bid Meeting	August 28, 2020, @ 9:30 am
Questions or Requests Due	September 4, 2020, @ 2:00pm
Questions and Answers Posted	September 11, 2020, 4:00 pm
Bid Due / Bid Deadline	September 22, 2020, 11:00 am

Thank you.
Procurement Services
Shelby County Schools